

# Senior editor at IJPH

Senior editors are the international strategic board of the <u>IJPH</u>. IJPH is currently seeking for Swiss based candidates for this board. Candidates need to be affiliated with a Swiss public health sciences research-oriented institution, preferably associated with the Swiss School of Public Health (SSPH+) – the owner of IJPH.

#### 1. Responsibilities

Senior editors disclose their roles at other journals and any conflicts of interest before appointment. Upon appointment they commit to IJPH editorial responsibilities, which include

- Devoting 1-2 hours per week to IJPH
- Participating in online conferences in June of each year
- Attending annual editorial board meetings (usually in autumn)
- Organizing speedy peer reviews for articles
- Accepting at least 75% of their assignments
- Connecting with associate editors through, for example, virtual conferences
- Inviting and writing editorials
- Making strategic proposals to the editors-in-chief, who may ask for contributions to specific strategic issues

## 2. Eligible candidates

In addition to the current need for Swiss institutional affiliation, a candidate should

- Hold an academic position
- Have experience in journal editing as an associate or senior editor
- Have a track record in a field that is relevant to public health
- Have an active publication record in peer reviewed journals (h-factor is considered)
- Have a strong collaborative attitude and promote cooperation with other editors and journals in order to increase the impact of public health

- Not currently serve as editor-in-chief or senior editor for another journal (or in any other such editorial role that includes strategic responsibilities)
- Have no other conflicts of interest interfering with a senior editor position at IJPH

### 3. Performance measures

The performance of senior editors is evaluated annually at editorial board meetings. Assessment criteria include

- Number of (co)authored or invited editorials
- Leading calls for papers
- Relevant strategic contributions
- Presentations at editorial board meetings
- Successful recruitment of committed reviewers
- Number of highly cited papers acquired
- Speed and efficiency of manuscript handling
- Hosting of editorial board meetings

### 4. Term

The length of a senior editor's term is six years with an option to continue for a second term. Each senior editor confirms continued commitment at annual editorial board meetings, and will communicate his or her plan to step down or continue for a second term at least 2 years in advance during year four of the first six-year term.

## 5. Application

Please apply by sending a letter of motivation, declaration of conflicts of interest, and CV including full publication list to the IJPH editorial office (ijph@ispm.unibe.ch) by <u>15</u> <u>October, 2017.</u> Applications from junior scientists and from women are highly welcomed.

For questions, please contact the editorial office.

Bern, 29 August, 2017